



**REGLAS GENERALES EN MATERIA DE COMERCIO EXTERIOR  
(GENERAL RULES FOR FOREIGN TRADE)  
ISSUED BY THE MINISTRY OF FINANCE AND PUBLIC CREDIT  
INTERNAL REVENUE ADMINISTRATION SERVICE**

**RULE 2.4.13**

Mexico is part of North America and as such has signed an agreement with Canada and the United States of America for the security and prosperity of North America called ASPAN.

Part of the agreement involving security states that from the 1<sup>st</sup> of August 2006, all House Bill of Landing (HBL) that are sent to any Seaport in Mexico must be reported to Customs Authorities by a Registered International Cargo Agent in Mexico, in this case **(NAME OF THE COMPANY)**, that has obtained such registration number by the Mexican Internal Revenue Administration Service (SAT/SHCP).

The information that must be transmitted to Customs Authorities has to be done 24 hours before loading the vessel at the port of origin and includes the following data: **(remember that this has changed to 24 hours prior the arrival of the vessel until December 31<sup>st</sup>)**

1. Name of the vessel
2. Number of the trip
3. Each number of HBL related to a MBL
4. Country code and place of origin of the service
5. Country code and port of loading.
6. Country code and port of Trans ship.
7. Country code and port of final destination in Mexico.
8. Name and complete address of shipper, consignee and person that must be notify upon arrival (these information must be the same as HBL) **VERY IMPORTANT**
9. Quantity and type of cargo, in a LCL (pallets, drums, boxes, etc.)
10. In a FCL the number, quantity and unit of the container
11. Gross weight and volume of the merchandise for LCL and FCL

12. Description of the merchandise, generic descriptions are not permitted such as "general cargo", "dry cargo", "chemicals", etc.  
**(NEED TO BE SPECIFIC DESCRIPTION)**
13. Number, quantity and dimensions of the containers
14. Type of service
15. In case of dangerous goods, the UN number must be reported as well as the name and phone number of a contact in case of emergency.

The penalty for not transmitting the information 24 Hrs. before the loading of the vessel is of \$5,000.00 USD **(STARTING NOVEMBER 2007 AND TO BE POSSIBLY MODIFIED)**

In case of modifications to the information transmitted the cost is of \$5.00 per change.

If you have any questions regarding this information do not hesitate to contact AMACARGA, all information regarding this, must be transmitted to us at our Head Office in México City.